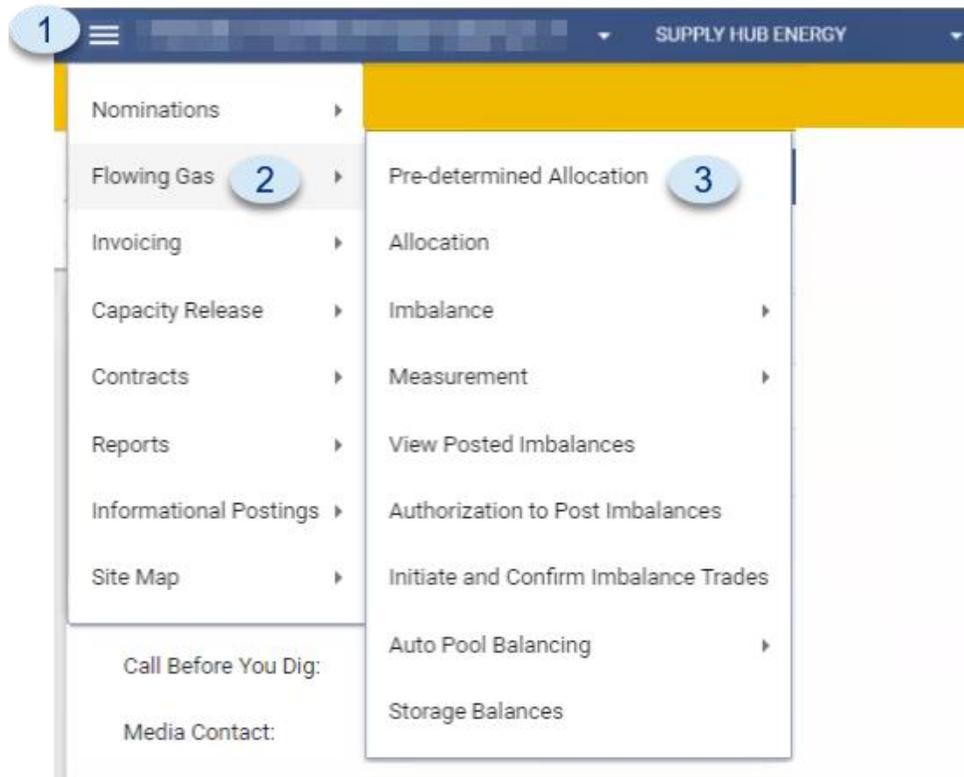




Messenger+
Scheduling and Allocation:
How to Enter a PDA

How to Enter a PDA

Pre-Determined Allocations can be entered for **today** and **future days**.

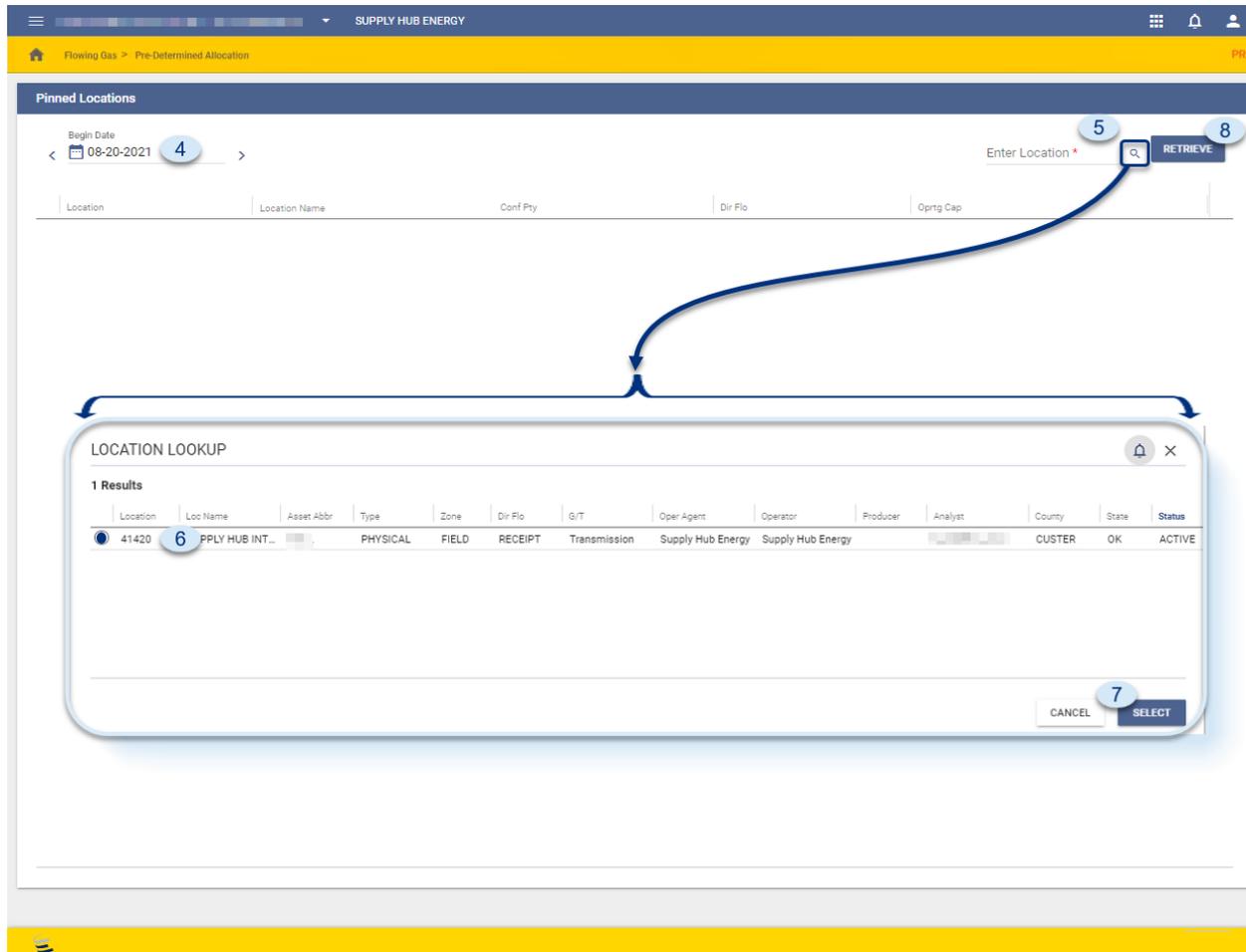


1. To **Enter a PDA**, select the **Customer Activities Menu** .

2 & 3. Select **Flowing Gas** and **Pre-determined Allocation**

i The **default** Allocation Method is **PRORATA**. Nominations will be proportionately allocated based upon their scheduled quantities.

How to Enter a PDA, Cont.



4. Select the **Begin Date**.
- i** Allocation schemes cannot be entered for a prior day.
5. Enter a **Location Number** or choose the  button
- 6 & 7. Choose the radio button for the **Location** and click the **SELECT** button.
8. Click the **RETRIEVE** button

How to Enter a PDA, Cont.



Once the **Location** is retrieved for the date, all **Nominated** contracts are displayed.

9. In this example there are five **Contracts** with an **Allocation Method** of '**PRORATA**'.

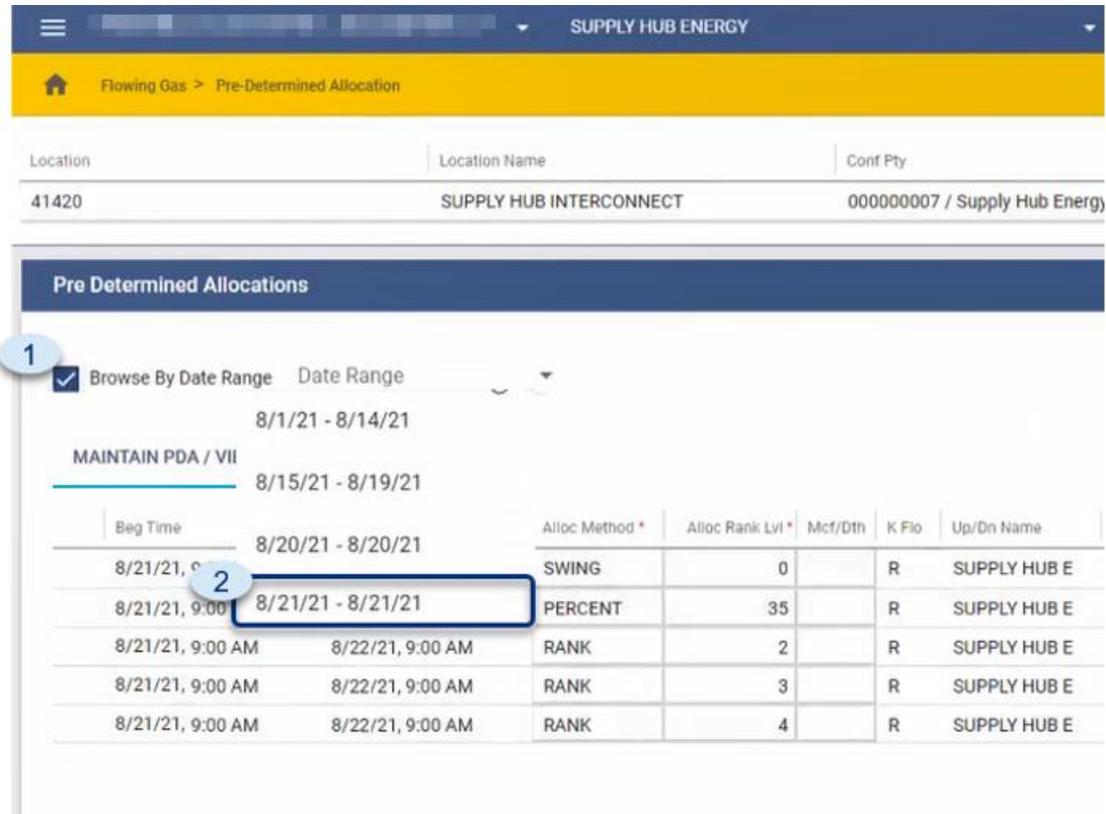
10 & 11. To **change** the allocation from Prorata select the preferred **Allocation Method** and **Save**.

i The **Allocation Methods** which may be available include:



Additional Features – Browse By Date Range

The **Browse By Date Range** displays days where the nominations and allocation methodologies are the same.



1

Browse By Date Range

Date Range

8/1/21 - 8/14/21

MAINTAIN PDA / VII

8/15/21 - 8/19/21

8/20/21 - 8/20/21

8/21/21, 9:00 AM

Beg Time	Date Range	Alloc Method *	Alloc Rank Lvl *	Mcf/Dth	K Flo	Up/Dn Name
8/21/21, 9:00 AM	8/20/21 - 8/20/21	SWING	0		R	SUPPLY HUB E
8/21/21, 9:00 AM	8/21/21 - 8/21/21	PERCENT	35		R	SUPPLY HUB E
8/21/21, 9:00 AM	8/22/21, 9:00 AM	RANK	2		R	SUPPLY HUB E
8/21/21, 9:00 AM	8/22/21, 9:00 AM	RANK	3		R	SUPPLY HUB E
8/21/21, 9:00 AM	8/22/21, 9:00 AM	RANK	4		R	SUPPLY HUB E

2

1. Select the Browse By Date Range button.

2. Select the **Date Range**.

 View or make changes and click the  button.

Additional Features – Copy Allocation Scheme



The screenshot shows the 'Pre Determined Allocations' interface. At the top, there is a header with 'SUPPLY HUB ENERGY' and 'PROJECT ONE'. Below this, there is a table with columns: Location, Location Name, Conf Pty, Dir Flo, Oprtg Cap, and Cycle. The data row shows: 41420, SUPPLY HUB INTERCONNECT, 00000007 / Supply Hub Energy, R, 200000, and EVE.

Below the table, there is a section titled 'Pre Determined Allocations' with a 'Date' field set to '08-20-2021'. There are buttons for 'VIEW LOCATION OPERATOR CONTACTS', 'ALLOCATE', and 'COPY ALLOCATION SCHEME'. The 'COPY ALLOCATION SCHEME' button is highlighted with a blue box and a circled '2'.

Below this, there is a table titled 'MAINTAIN PDA / VIEW ALLOCATION' with columns: Beg Time, End Time, Alloc Method *, Alloc Rank Lst *, Oper Rank, Sched Qty, Alloc Qty, and Imbal Qty. The data rows are:

Beg Time	End Time	Alloc Method *	Alloc Rank Lst *	Oper Rank	Sched Qty	Alloc Qty	Imbal Qty
8/20/21, 9:00 AM	8/21/21, 9:00 AM	SWING	0	999	5163	0	0
8/20/21, 9:00 AM	8/21/21, 9:00 AM	PERCENT	35	999	10000	0	0
8/20/21, 9:00 AM	8/21/21, 9:00 AM	RANK	2	999	7000	0	0
8/20/21, 9:00 AM	8/21/21, 9:00 AM	RANK	3	999	2582	0	0
8/20/21, 9:00 AM	8/21/21, 9:00 AM	RANK	4	999	5000	0	0
Total					29745	0	0

A dialog box titled 'COPY ALLOCATION' is open, showing 'Copy Date' as '08-20-2021', 'From Date' as '08-21-2021', and 'To Date' as '08-31-2021'. There are 'CANCEL' and 'SUBMIT' buttons. The 'SUBMIT' button is highlighted with a blue box and a circled '4'. The 'From Date' field is highlighted with a blue box and a circled '3'.

At the bottom right of the interface, there is a version number 'V1.16.0'.

1. Retrieve the **Date** that is being updated.
 2. Select the **COPY ALLOCATION SCHEME** button.
 3. Select **Copy from date**.
 4. Click the **SUBMIT** button.
- i** The **Allocation Scheme** will be copied into the new date range.