



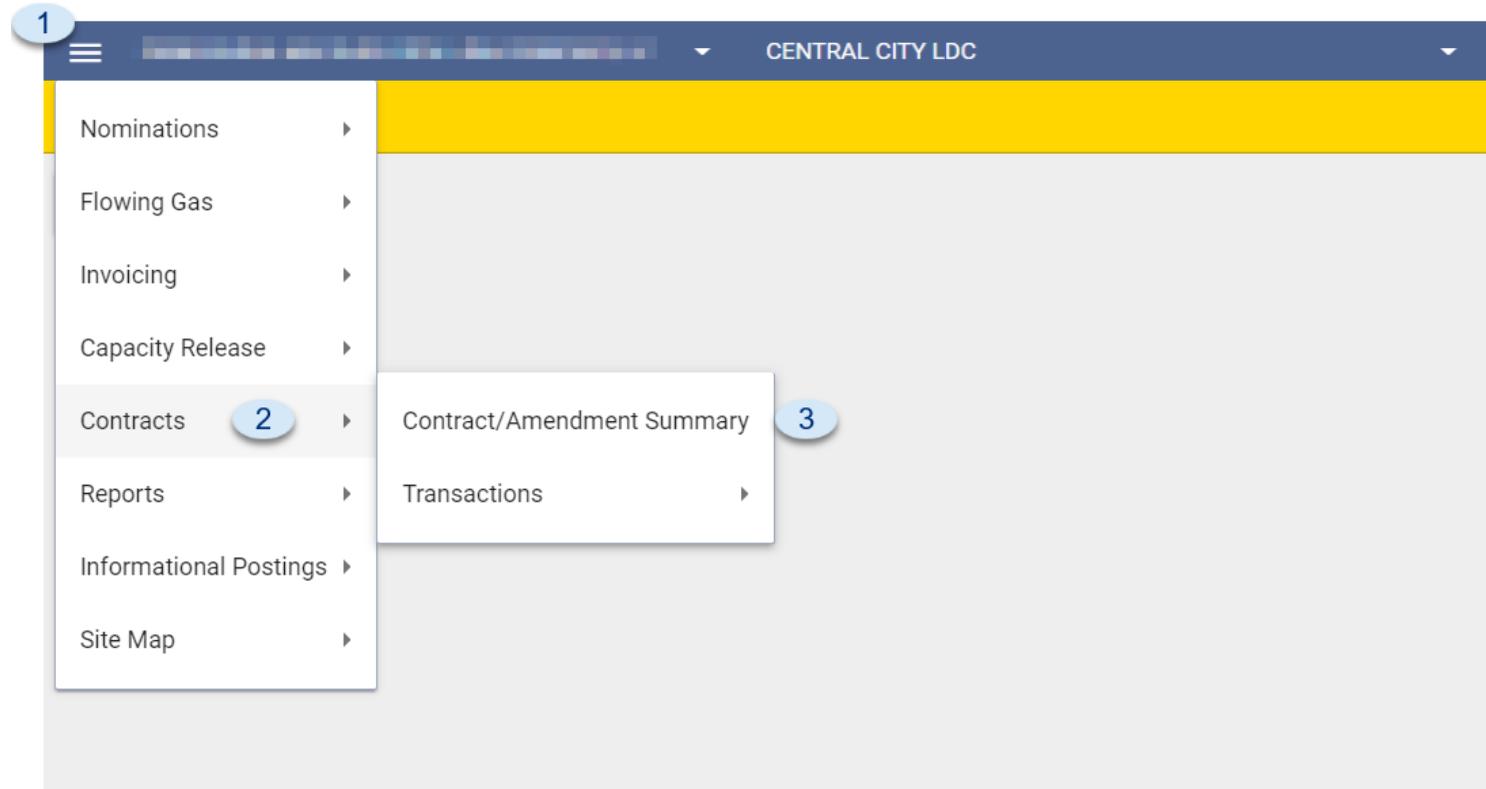
**Messenger+**  
**Contracts:**  
**Contract/Amendment Summary Overview**

# Contract/Amendment Summary Overview

The **Contract/Amendment Summary** screen in **Messenger+** provides the ability to view and search Contracts/Amendments. Follow these steps to walk through this process.

1. Select the **Customer Activities Menu** .

2 & 3. Select **Contracts** and **Contract/Amendment Summary**.



# Contract/Amendment Summary Overview, cont.



**Contract Amendment Summary**

Svc Req K	Type Ind	Svc Req	Svc Req Agent	Rate Schedule	Service	Primary Term Begin Date	Primary Term End Date	Status
67400		Central City LDC	Central City LDC	FTS	Firm Trans...	10-01-2021	12-31-2024	EXECUTED
67358		Central City LDC	Central City LDC	FTS	Firm Trans...	04-01-2019	03-31-2025	EXECUTED
67357		Central City LDC	Central City LDC	FTS	Firm Trans...	04-01-2019	03-31-2025	EXECUTED
67356		Central City LDC	Central City LDC	FTS	Firm Trans...	01-30-2014	03-31-2025	EXECUTED

**SEARCH**

Svc Req K  
67

Type Ind

**2 Results**

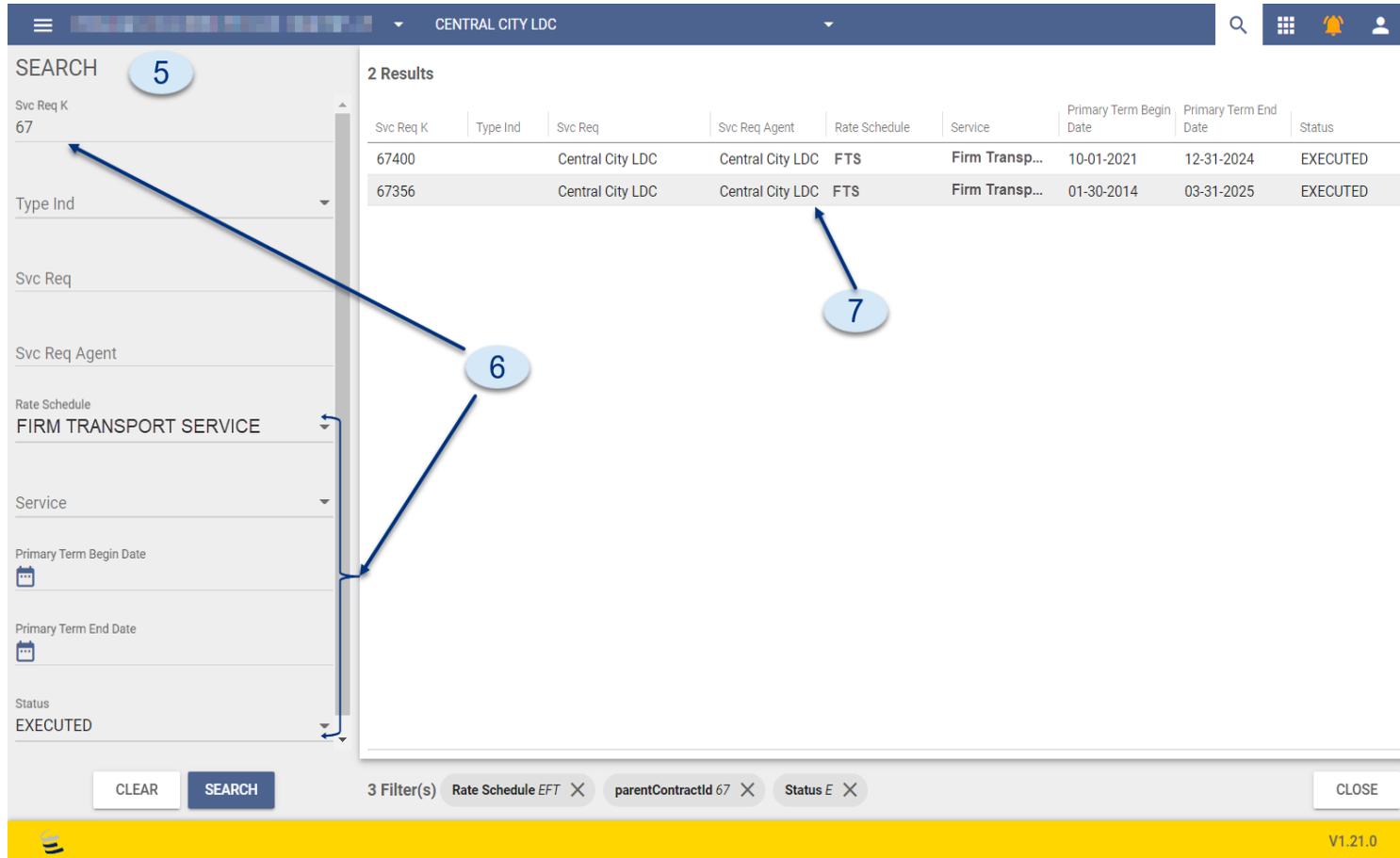
Svc Req K	Type Ind	Svc Req	Svc Req Agent	Rate Schedule	Service	Primary Term Begin Date	Primary Term End Date	Status
67400		Central City LDC	Central Ci...	FTS	Firm Tra...	10-01-2021	12-31-2024	EXECUTED
67356		Central City LDC	Central Ci...	FTS	Firm Tra...	01-30-2014	03-31-2025	EXECUTED

4. Upon initial entry, either the **Contracts > Contract/Amendment Summary Dashboard** or the **Search** screen will be displayed.

Clicking the **magnifying glass icon** allows you to toggle between the Contract/Amendment Summary Dashboard and the Search screen.

The **Dashboard** displays a list of **available Contracts** and can be used to **“fast path”** to the Contract/Amendment Summary screen.

# Contract/Amendment Summary Overview, cont.



SEARCH 5

2 Results

Svc Req K	Type Ind	Svc Req	Svc Req Agent	Rate Schedule	Service	Primary Term Begin Date	Primary Term End Date	Status
67400		Central City LDC	Central City LDC	FTS	Firm Transp...	10-01-2021	12-31-2024	EXECUTED
67356		Central City LDC	Central City LDC	FTS	Firm Transp...	01-30-2014	03-31-2025	EXECUTED

6

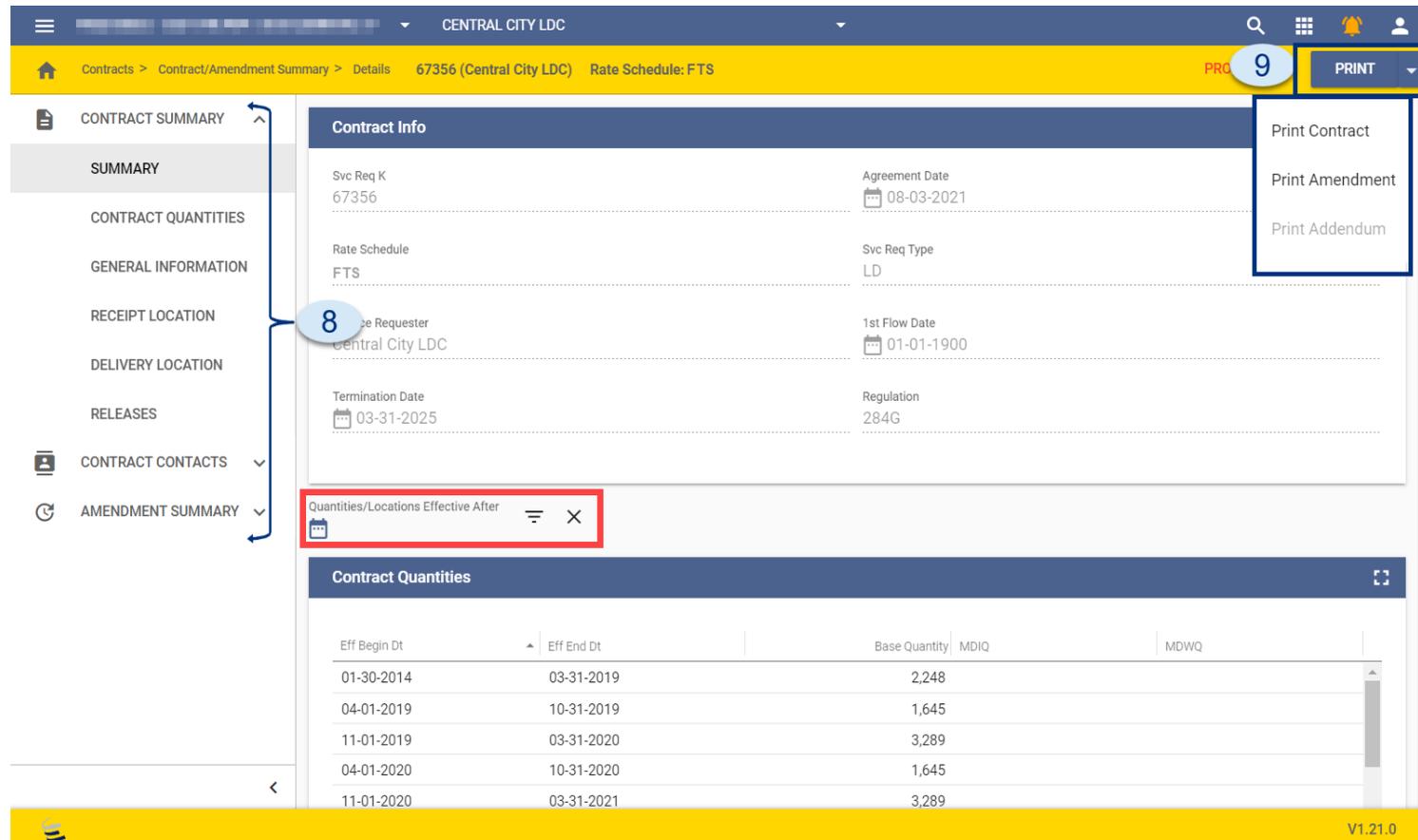
7

3 Filter(s) Rate Schedule EFT X parentContractId 67 X Status E X

V1.21.0

5. The **Search** screen provides the ability to search for a Contract(s) based on specific filter criteria.
6. Enter criteria into the various search fields or select from the provided drop downs. The Svc Req K, Svc Req and Svc Req Agent fields allow the user to enter partial data. To retrieve data click enter, tab out of the field, or click the **Search** button.
-  Once results appear, clicking a column header will sort the results by the data in that column.
7. Select a line item to open the **Contract**.

# Contract/Amendment Summary Overview, cont.



Contract Info

Svc Req K 67356	Agreement Date 08-03-2021
Rate Schedule FTS	Svc Req Type LD
Requester Central City LDC	1st Flow Date 01-01-1900
Termination Date 03-31-2025	Regulation 284G

Quantities/Locations Effective After

Eff Begin Dt	Eff End Dt	Base Quantity	MDIQ	MDWQ
01-30-2014	03-31-2019	2,248		
04-01-2019	10-31-2019	1,645		
11-01-2019	03-31-2020	3,289		
04-01-2020	10-31-2020	1,645		
11-01-2020	03-31-2021	3,289		

8. The **Contracts > Contract/Amendment Summary > Details** screen is displayed. Click the left sidebar menu items to view the following information:

- **Contract Summary**
- **Contract Contacts**
- **Amendment Summary**

ⓘ The “**Quantities/Locations Effective After**” field will display those quantities and/or locations that are effective after the date entered. This field is located at the bottom of the **Contract Summary > Contract Info** section.

9. Click the dropdown next to the **Print** button to print the **Contract, Amendment or Addendum** (if available).