

Messenger+ Capacity Release Create A New Biddable Offer

Create A New Biddable Offer

ENERGY TRANSFER

Messenger+ comes with a built-in, efficient, multi-step **Wizard** to assist you with creating new offers. Follow these steps to **Create a New Biddable Offer.**

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Nominations	۲	
Flowing Gas	Þ	
Invoicing	Þ	
Capacity Release 2	+	Offers / Bids / Awards 3
Contracts	Þ	Recalls / Reputs
Reports	Þ	
Informational Postings	۲	
Site Map	۲	

- To create a new Biddable Offer, select the Customer Activities Menu .
- 2 & 3. Select Capacity Release and Offers/Bids/Awards.



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Capacity Release	> Manage Offers							5	÷	New
Recent Offers									ē	Сору
My Offers B	CREATE NEW OFF	FER					🈩 ×		Î	Delete
Offer Pol St	Offer #: Rel K: 67356	Rel Name/ID: Central City LD0	C (15852) Rate Sch	ed: Rel Start Dt: Rel End	Dt: Pre-Arr Bidde	r BA/ID: Non-Prearranged	_	Polossar	•)+	Print
Number Date	Select Releasing Cont	ract						Name F	Ê	Reports
	Svc Req K	Rate Schedule	Status	Svc Req Name	Begin Date	✓ End Date	Replacement Contract Ind			
	67358	FIRM TRANSPORT	EXECUTED	Central City LDC	04-01-2019	03-31-2025				
Pacant Bids	0 1357	FIRM TRANSPORT	EXECUTED	Central City LDC	04-01-2019	03-31-2025				
Status Date/Time (CCT) Bic Recent Awards Award Number Re							7	Bids	Offe Des Bid N	r cription umber
<u></u>	VIEW STATIC DATA						CANCEL			V1.21.0

- 4. Select the **Options Menu** in the **Top Right** of the screen.
- 5. Select the 🕒 New button to begin creating your new Offer.
 - This launches the Wizard, which will walk you through Creating your Offer in Messenger+.
- 6. Select the radio button for the Releasing Contract.
- 7. Click the **NEXT** button to continue to the next step in the **Wizard**.



CREATE NEW OFFER Offer #: Rel K: 67356 Rel Name/ID	D: Central City LDC (15852) Rate Sched F	TS : Rel St	art Dt: 10/01/2021 Re	el End Dt: 10/31/2021	Pre-Arr Bidder BA/ID: Non-Prear	👚 🗙 Irranged	8.	Enter the Contract Quantity's Min/Max Offer Amounts in the Max Offer Quantity K & Min Offer Quantity K fields.
Offer Details Rel K * 67356 Offer Description	Rate Schedule FTS		Max Offer Quantity K * 100 Bid Evaluation Method *	Min Offer Quantity K * 100	Note: When Max Offer Quantity Min Offer Quantity K, denotes th shipper will not accept bids for the full quantity Min Acpt Vol Pct	r K equals the releasing r less than	9. 10.	If desired, enter an Offer Description . Enter dates in the Release Term Start Date &
Capacity Release Example Release Term Start Date 10 10-01-2021 Rel Acpt Bid Basis* NON-IBR - ABSOLUTE DOLLARS	Release Term End Date *	24/40	NET PRESENT VAI Bid Period Days * 1 Minimum Term	LUE • Business Day(s)	100 Release Term Start Time 9:00AM	- Dav(s)		Release Term End Date fields. Fields with a red asterisk * are required. Assure that data is properly entered in all fields.
Rate Form/Type * RESERVATION	Bid Tie-breaking Method * PIPELINE'S METHOD						11.	Click the button.
VIEW STATIC DATA					ВАСК	11 NEXT		



CREATE NEW OFFER		🏩 ×	12. Check any of the boxes that apply to this Offer, such
Offer #: Rel K: 67356 Rel Name/ID: Central City LDC (15852)	Rate Sched: FTS Rel Start Dt: 10/01/2021 Rel End Dt: 10/31/2021 Pre-/	Arr Bidder BA/ID: Non-Prearranged	d5.
Offer Details II Min Rate Disclosure Rel SR Contng Max Rate Indicator	Stand-aln Offer Permanent Release Indicator Prearranged Deal Indicator		 Min Rate Disclosure: Check to display Minimum Rate. This indicator box defaults to checked. Rel SR Contig: Check to indicate that the Offer has a Releaser Shipper Contingency. Max Rate Indicator: Check to display Tariff Rate. Stand-aln Offer: Check to indicate Stand-Alone Offer. This indicator box defaults to checked. Permanent Release Indicator: Check to indicate that Offer is a Permanent Release. Prearranged Deal Indicator: Check to indicate that the Offer is a Prearranged Deal.
VIEW STATIC DATA		BACK NEXT	



CREATE NEW OFFER Offer #: Rel K: 67356 Rel Name/ID: Central City LDC (158	52) Rate Sched: FTS Rel Start Dt: 10/01/2021 Rel End Dt: 10/31/2021 Pre-Arr E	(idder BA/ID: Non-Prearranged	14. The Review Releaser Contact Information screen displays the contact information of the person logged in and entering the Offer.
Review Releaser Contact Information	Rel Contact *		You may change this, if needed.
Releaser Prop 15852	Rel Phone * (713) 888-7777 ext.	11/80	15. Click the submit and continue button.
Releaser Name Central City LDC	Rel Fax	20/30	
	Rel Email * aaron.brown@testcompany.comt		
		28/60	
		15	
VIEW STATIC DATA	SUBMIT AND SKIP WIZARD BACK	SUBMIT AND CONTINUE	



CREATE NEW OFFER					🈩 🗙	16. The Select Locations screen in the Wizard , displays all Primary and Secondary Locations on your
Offer 42565 Rel 67356 Rel #: K: Name/IE	Central City LDC : (15852)	Rate FTS Rel Start Sched: Dt:	0/01/2021 Rel End 10/3 Dt:	31/2021 Pre-Arr Bidder BA/ID:	Non- Prearranged	Contract.
Select Locations 16						17. Select the Receipt and Delivery Locations.
MRPL	MDPL	Cor	tract locations only	Selected locati	ons only	18. Click the button.
Associated Code Group	Flow Dir Ind Location	Location Type State	County Area Cd	G/T Zone	P/S	
12059	RECEIPT GARFIEL	PHYSICAL Oklahoma	GARFIELD FLD	Transmis FLD	Primary	
17 G3277	DELIVERY ONE GAS,	STORAGE Kansas	RENO FLD	Transmis FLD	Secondary	
KP&LK	DELIVERY KP&L KA	PHYSICAL Kansas	FRANKLIN 104.0	Transmis MKT	Primary	
				BACK	18 NEVT	
VIEW STATIC DATA				BACK	NEXT	



CREATE NEW OFFER Offer #: 42565 Rel K: 67356 Rel Name/ID: Central Cit Location Quantities	y LDC (15852) Rate Sched: FTS Rel Start Dt: 10/01/2021	Rel End Dt: 10/31/2021 Pr	e-Arr Bidder BA/ID: Non-f	Prearranged	19. Enter the volumes for the Receipt and Delivery Max Offer Qty-Loc & Min Offer Qty-Loc volumes on the Location Quantities screen.
Max Offer Qty-K 100 Loc Associa Loc Group Location Name 12059 GARFIELD - ENABLE OKLAHOMA KP&LK KP&L KANSAS	Min Offer Qty-K 100 Dir Flow ➡ P/S Cap Type Loc RECEIPT Primary DELIVERY Primary	Max Offer Qty-Loc 100 100	Min Offer Qty-Loc Area, 100 FLD 100 104	Miles G/T Transmission 0 Transmission	 If the Max Offer Qty-K and Min Offer Qty-K fields are the same above, then you only need to populate the Max Offer Qty-Loc field. The Minimum volume fields will automatically populate when the Offer is saved. Click the SUBMIT AND CONTINUE button.
VIEW STATIC DATA	Total Receipt Total Delivery	Max Offer Qty-Loc 100 100 SUBMIT AND SKIP WIZ	Min Offer Qty-Loc 100 100 XARD BACK	20 SUBMIT AND CONTINUE	



CREATE NEW OFFER Offer #: 42565 Rel K: 67356 Rel Nam	me/ID: Central City LDC (15852) Rate Sched: FTS Rel Start	Dt: 10/01/2021 Rel End Dt: 10/31/2021 Pre-Arr Bi	(dder BA/ID: Non-Prearranged	21. On the Rates screen in the Wizard, enter the Minimum Acceptable Rate in the Min Acpt Rate
Rates				
Rate Form/Type RESERVATION		Rel Acpt Bid Basis NON-IBR - ABSOLUTE DOLLARS AND CENTS	PER UNIT BASIS	22. Click the SUBMIT AND CONTINUE button.
Path	Usage (S)	Max Trf Rate (\$)	Min Acpt Rate (\$) •	
12059 - KP&LK 2.0 Blks	0.0227	0.3083	21 0.2095 ~	
TOTALS	0	0	0	
** Usage rate is the Max Tariff Rate and ** Path Rate Total: Market Component R VIEW STATIC DATA	I is subject to change as the Tariff Rate changes. Rate is multiplied by the number of blocks of the release.	SUBMIT AND SKIP WIZARD	BACK SUBMIT AND CONTINUE	



	CREATE NEW OFFER					٢	×
r.	Offer #: 42565 Rel K: 67356 R	el Name/ID: Central City LDC (15852)	Rate Sched: FTS Rel Start D	Dt: 10/01/2021 Rel End Dt: 10/3	1/2021 Pre-Arr Bidder BA/ID: Non-Prearranged		
	Recall/Reput Info						
	Recall/Reput Capacity recallable but not	reputtable 23	(Comment/Terms Insert Recallable Comment	24		<u>_</u>
	Recall Detail				-		
	All Cycles	Recall Notif Timely Yes No 	Recall Notif II	O No	Business Day Indicator 26 Ves No		
		Recall Notif EE Yes No	Recall Notif ID	O No			
		Recall Notif Eve	Recall Notif ID	O No			ł
	Recall/Reput	YD/YR - Capacity Recallable n NO - Capacity not recallable [w	ot reputable. The Terms are describ hen Recall/Reput box is not checke	ed/referenced in REF03. [when Recall/ ed]	Reput box is checked]		
	Recall Notif Timely	Yes [When Recall Notif Timely No [When Recall Notif Timely I	Box is checked] Box is not checked]				
	Recall Notif EE	Yes [When Recall Notif EE Box No Philos Pacell Notif EE Box	is checked]		BACK SUBMIT	7 AND REV	Ţ VIEW

- 23. Once on the **Recall/Reput Info** screen, select the appropriate value from the **Recall/Reput** dropdown list.
 - You will NOT be able to Recall unless you indicate that on this screen.
- 24. Input a value in the Comment/Terms field.
- 25. Choose either the All Cycles checkbox to select all cycles, or select the appropriate "Yes/No" radio buttons to indicate whether a Cycle is Recallable or not.
- **26.** Select the appropriate value for the **Business Day Indicator**.
- 27. Click the SUBMIT AND REVIEW button.

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- 28. On the Capacity Release>Manage Offers>Details screen review the Offer details selected via the Wizard, make any necessary changes and then click the SAVE button.
 - **29.** To **Post the Offer** choose the dropdown arrow next to the **Save** button and select **Post Offer**.

A	Capacity Release > Manage Offers >	Details Offer #: 42565 Offer Cond:	: INCOMPLETE Rate Form/Type: RESERV	ATION Biddable Non-Prearranged	PROJEC 20 SAVE -
È	OFFER INFO	Offers Details			29 Post Offer
	OFFER DETAILS	General Information			Withdraw Offer
	LOCATIONS	Offer Number	Rate Schedule	Offer Description	Print As Report
	RATES	42565	FTS	Capacity Release Example	24/40
	COMMENTS	Offer Condition	1		
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		- CENTRAL CITY		-	Q 🏢 🌰 👤
			V		· · · · · · · · · · · ·
A	Capacity Release > Manage Offers >	Details Offer #: 42565 Offer Cond:	POSTED Rate Form/Type: RESERVATIO	I Biddable Non-Prearranged	PROJECT ONE SAVE
↑ €	Capacity Release > Manage Offers > OFFER INFO	Details Offer #: 42565 Offer Cond: Offers Details	POSTED Rate Form/Type: RESERVATION	I Biddable Non-Prearranged	PROJECT ONE SAVE
A B	Capacity Release > Manage Offers > 1 OFFER INFO ^ OFFER DETAILS	Offer #: 42565 Offer Cond: Offers Details	POSTED Rate Form/Type: RESERVATION	I Biddable Non-Prearranged	PROJECT ONE SAVE
1	Capacity Release > Manage Offers > 1 OFFER INFO ^ OFFER DETAILS LOCATIONS	Offer #: 42565 Offer Cond: Offers Details General Information Offer Number	Rate Form/Type: RESERVATION	I Biddable Non-Prearranged	PROJECT ONE SAVE
A ₽	Capacity Release > Manage Offers > OFFER INFO OFFER DETAILS LOCATIONS RATES	Offer #: 4256: Offer Cond: Offers Details General Information Offer Number 42565	Rate Form/Type: RESERVATION	Biddable Non-Prearranged Offer Description Capacity Release Example	PROJECT ONE SAVE
A B	Capacity Release > Manage Offers > 1 OFFER INFO OFFER DETAILS LOCATIONS RATES COMMENTS	Offer #: 42565 Offer Cond: Offers Details General Information Offer Number 42565 Offer Condition POSTED	Rate Form/Type: RESERVATION Rate Schedule FTS	I Biddable Non-Prearranged	PROJECT ONE SAVE
	Capacity Release > Manage Offers > OFFER INFO OFFER DETAILS LOCATIONS RATES COMMENTS PREARRANGED BID	Offer #: 4256: Offer Cond: Offers Details General Information Offer Number 42565 Offer Condition POSTED Rel K *	Rate Form/Type: RESERVATIO	Biddable Non-Prearranged Offer Description Capacity Release Example Rel Req Post Date/Time	PROJECT ONE SAVE

Once the Offer has been posted, the Offer Cond changes from Incomplete to Posted.